

SECRET

11 DEC 1963

DD/S&T 2380-63

ADM-5

**MEMORANDUM FOR:** Director of Security  
**ATTENTION :** Chief, Safety Staff  
**SUBJECT :** Fire Evacuation Program  
**REFERENCE :** Your Memorandum, Dated 4 December 1963;  
Subject: Fire Evacuation Program for  
Langley Headquarters

25X1A

[REDACTED] has been designated  
by this Office as the senior staff member who has the  
responsibility of working with the Safety Staff/  
Office of Security and of maintaining the Emergency  
Evacuation Roster of Wardens on a current basis.

[REDACTED]  
Executive Officer  
Deputy Director  
(Science and Technology)

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**Distribution:**  
Original & 1 Addressee  
1 - [REDACTED]  
1 - [REDACTED]  
✓ 2 - Registry  
1 - OCS  
1 - OSA  
1 - OSI

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DD/S&T [REDACTED]:4427:mac (10Dec63)

Excluded from automatic  
downgrading and  
declassification